**Question 1. Prior to the first meeting with a client regarding a web site project, what should you do?**

Ans: Prior to the first meeting with the clients there are few things which one should do such as

1. Gather all information about the type of project.
2. Knowing the potential users
3. Knowing that how these types of project doing in the market
4. Have some project sample of same kind.

**Question 2. What is the purpose of the first meeting with costumer and give as many examples as possible of what you need to know in order to develop a web project.**

Ans: Main purpose of the first meeting customer is to know the below mentioned points:

1. Primary goals of clients
2. What the client actually wants?
3. What are the objectives of the project?
4. Knowledge about the target audience.
5. Is client having any idea or suggestion about the project
6. To find out the base market and the environment of the project
7. Check weather the client has any example or not.
8. What are the possibilities and drawback?
9. What is actual image of the project according to the client?
10. What image can be formed based on the environment and objectives?
11. Ask if client has the content for the project or not.
12. Does the client have stationaries?
13. What are the long term and short term goal?
14. When client expect it to be done?
15. What is the budget for this project?

**Question 3. After meeting with the client, you develop a theoretical solution that you will present to the client and which will be written into a document. What different parts will this document contain?**

Ans:

1. It includes explanation of the web site or web project such as main and secondary goals, target segments, design consideration, content and features and requirements
2. Project flow chart

**Question 4. Once a project (the theoretical solution) has been accepted by the client, what is the next phase of the project and what tasks does it include?**

Ans: After the acceptance of theoretical solution by the client , production script is next phase of the project in which every content of a page is mentioned or described along with the all includable files. This will help in identifying the main content to produce and coordination the work when not working alone.

**Question 5. Once the client approved an overall project, you may start to develop the alpha version of the web site. Explain in what consists the alpha version phase**

Ans: Alpha version includes:

1. Interface segmentation for all display size (Desktop/tablet/mobile):

It means making is responsive for every screen size so it can be viewable in all the devices

1. Layout integration: The basic layout implementation of the website
2. Navigation pane: The div containing the navigational links
3. The alpha pages with some content it them: Basic structured web pages for the project to install the layout
4. Main (homepage) page production: Index page with layout
5. Some testing and correction at the end

**Question 6. Once the alpha version has been approved, it is time to produce the beta version. Explain in what consists the beta version phase.**

Ans: Beta version consist of:

1. Content creation for the project such as images creation or formation
2. Integration of the title and headings of the webpage
3. Integration of the images and text content
4. Programming: It can be any feature varies from website to website requirements
5. Testing and correction

**Question 7. Once the beta version has been approved, what is the next phase and what tasks does it include?**

Ans: After beta version the next phase is final state of the project which is Implantation or deployment of the project and it includes:

1. Implementing SEO for the project
2. Final touch-up’s or corrections on the web project
3. FTP transfer: to the hosting server
4. Online tests
5. Corrections (if any issues)